

ARBROATH TOWN BOARD MEETING – 22 October AT 7.00PM
Coast Restaurant, Arbroath

Present: Peter Stirling (PS), Nevada Mitchell (NM), Brian Masson (BM), John Steel (JS), Lucy Byatt (LB), Victor West (VW), Brian Cargill (BC), Barry Sellars (BS), Jack Cruickshank (JC), Lois Speed (LS), Susan Spink (SS), Jill Paterson (JP) (Angus Council).

Apologies: Alex Smith (AS), Ross Fitzgerald (RF), Fiona Doran (FD), Stephen Gethins (SG), Simon Hewitt (SH), Ines Triebel (IT) (Angus Council).

Agenda a Item	Action/Decision	Action By	Progress
1	Apologies of absence Fiona Doran (FD), Stephen Gethins (SG), Simon Hewitt (SH), Alex Smith (AS), Ines Triebel (IT), (Angus Council).		
2	Confirm & agree minutes from 2 October 2024. Board confirmed & agreed.		
3	Expenses cost to agree. The board reviewed and accepted the expenses to date. SS to email to Angus Council for review, approval & payment. JP Reminded the group that all invoices must be addressed to Arbroath Town Board, with Angus Councils details also.	SS	
4	Current community feed-back update - Town display. Over 800 responses to the surveys, 2000 ideas/comments, 350 from children. PS lead the discussion on an idea to display all the surveys in a public space in Arbroath to show how the community have come together to support the board. Board to think of venues. LS raised concerns in regards to GDPR, PS assured that no personal details from surveys would be shown publicly.		
5	Submission PS briefly showed Elgin Town Boards submission document, then followed on to present the Arbroath Town Boards draft Submission document via a power point show and booklets. PS emailed the draft Submission to all board members to review and asked to feedback with any required changes this week. PS announced that he had been invited by Stephen Gethins MP to take the Submission document to Westminster and hand it into the Houses & Communities Building this week. PS stated that the local Community expected the submission delivered on time ahead of the original 1 st November deadline. He also stated the submission covered all guidance set by the government and there was nothing in the plan that should cause Angus Council any concern. JP raised the concern that Angus Council had not signed off the submission so that the plan being submitted now to the government had not been indorsed by AC. JP made a clear reminder to the board that there was a current suspension and a review of the funding initiative by the government. Also that AC have limited resources so would not have been able to view and approve the plan before the submission deadline. This led to discussion by the board, and all the board agreed that PS should deliver the submission to Westminster directly without AC formal approval to ensure it was submitted on time and in accordance with the local communities wishes. LS – Expressed that receiving the document the day before submission did not allow much time for board members to consider and provide		

	feedback; and for future it would be helpful to have more time to consider documents and submissions etc.		
6	Christmas event - Abbey Christmas market / Harbour PS informed the board that he is meeting with Arbroath Market organiser, Morag to discuss with her potential ideas for a Christmas market around the harbour, making a weekend event just before Christmas. BC highlighted to the board that Angus Council would need to be notified of the event and their would be an event application to be completed, process can take 6 weeks. JS mentioned the Signal Tower event on 30 November. PS suggested a calendar of events to be listed on the website. The board to think of ideas of events they could hold.		
7	Future Meetings PS will email board with potential dates		
8	AOB KW asked the board future thoughts of the 'Our Arbroath' website now, suggestions came from the board, events in Arbroath, a drip feed of government updates, monthly themes, sports, volunteering. JP mentioned possible conflict with Oath for Arbroath. JS as a founding member of OFA said there is no friction and OFA fully supports the board. LS Suggested the board should have a communication and engagement strategy and a clearer decision-making process.		