

ARBROATH TOWN BOARD MEETING – 16 FEBRUARY 2026
6PM SEAHILLS PACKHOUSE, KIRKTON INDUSTRIAL ESTATE, ARBROATH

ATTENDING: Peter Stirling, John Steele, Nevada Mitchell, Alex Smith, Fiona Doran, Jack Cruickshanks, Katie Baxter, Lois Speed

VIA TEAMS: Victor West and Stephen Gethins

Non-Board: Ian Lorimer, Joyce Lawson (Minutes)

Agenda Item	Action/Decision	Action By	Progress
1	Apologies of attendance: Grace Ewing, Brian Cargill, Graeme Dey		
2	Confirm minutes from last meeting: All agreed		
3	Conflicts of Interest AS – Town App Tour		
4	Actions from last meeting Dealt with		
5	Angus Council Costs 2025/2026 Angus Council have agreed to cap their costs for 2025 at £12,500 until new financial year in 2026		
6	Recruitment of Council Officer - A recruitment brief will be developed and approved by The Board. - Then passed onto IL / JP. The role will be advertised internally within the Council.	KB/ JS IL JP	Produce brief Promote the role
7	Recruitment of Regeneration Officer A recruitment brief will be developed and approved by The Board. The role promoted / advertised.	KB / JS	Produce brief and advertise

8	Recruitment of new board members • Discussion the need for 3 new board members if good candidates apply. • Recruitment brief will be developed and approved by The Board. • The positions will be advertised with two weeks for candidates to apply. John requires a draft advert by Wednesday 18 February • Katie to help develop brief	KB /JS	Produce brief and advertise
9	Board Complaints • Three previous complaints made about the Town Board were discussed. The main issue being the Board were never provided with the details of the complaints and therefore were not in a position to act. All complaints were received during last year's public design workshops : • JS's concern is that the complaints went directly to the Council and wanted to know how they had been dealt with. • VW reiterated that there needs to be honesty and integrity between the Board and Angus Council. A formal investigation on complaints requested by Victor but this was not agreed by IL. • SG commented that the Government want close working on governance between the Board and Angus Council • IL will contact people close to this issue on complaints. Ian will expand on previous correspondence around the complaints – on this Ian will liaise with Alison • There needs to be a better mechanism for dealing with any complaints going forward	IL	
10	Funding for Town App Tour • A voice recording by Morag Smith was played which she has captured information about the town and the lighthouse history. There were no visuals with this impressive recording however, if this could be shared on the town app, it should capture the attention of a wide audience. Board have been asked if funding of £750 can go to Morag for her town app tour. IL will come back to the Board on Capacity funding for this. • The Board voted on helping fund Morag's town app tour – capacity funding, not part of the £20M	IL	Funding for town tour app

	• Final year photography students could help promote photos of the town for the App • Town App – the current app tender runs out in April. The Board may need to retender the town App – IL to confirm.	JS / IL	App tender?
11	AOB • Lois shared with the Board the names of community groups – Keep Scotland Beautiful and It's Your Neighbourhood. The groups could be brought together. Lois will progress this. • Fiona extended an invitation to join her in 60th birthday celebrations at the Commercial Inn on Saturday 28 March. • Peter to email board papers as Teams was difficult to access for some board members	LS PS	Progress groups
12	Date of next Board meeting Monday 16 March 2026 at 6pm – Seahills Packhouse, Kirkton Industrial Estate		