

ARBROATH TOWN BOARD MEETING – 16 MARCH 2026
7PM SEAHILLS PACKHOUSE, KIRKTON INDUSTRIAL ESTATE, ARBROATH

ATTENDING: Peter Stirling, John Steele, Nevada Mitchell, Alex Smith, Fiona Doran, Brian Cargill

Non-Board: Ian Lorimer, Jill Paterson, Elaine Fleming and Joyce Lawson (Minutes)

Agenda Item	Action/Decision	Action By	Progress
1	Apologies of attendance: Grace Ewing, Jack Cruickshanks, Lois Speed, Victor West, Katie Baxter, Stephen Gethins, Graeme Dey		
2	Confirm minutes from last meeting: Ian clarified an update on previous complaints these have now been dealt with		
3	Conflicts of Interest AS town App tour		
4	Actions from last meeting App tender, deadline of April. Funding has to be under £50,000 with a new contract hopefully being signed on 26 April for 3 and a half years		
5	Approval of proposed new board members - Interviews held 16 March and three new board members were voted unanimously 7 : 0 - Gillian Alcorn - Richard Swan - Arthur Pritchard - Stephen Gethins replied to Peter's email and gave his support for the new board members.		
6	Update on recruitment of Council Officer 12 Board members voted at the meeting on 16 February – 12 voted for approval of the recruitment brief and one did not use their vote - The appointment will go through a grading panel internally within Angus Council		
7	Update on Recruitment of Regeneration Officer 12 Board members voted at the meeting on 16 February – 12 voted for approval of the brief and one did not use their vote - Advert has gone out through LinkedIn, will be advertised in The Courier. Closing date 3 April 2026.		

	• Possibly a 2 year Post and reviewed after 6 months. Possible 2 part-time roles. Capacity Funding – local government salary grading.		
8	Government Funding Update • There will be an update at the end of March.		
9	Town App Renew/Tender • Board needs to book a slot (Policy and Resourcing) – next date 8 April). Papers have to be in for the June meeting mid-May.		
10	App Tour Payment • All Board members voted for this and to use capacity funding		
11	Memo of Understanding Update • John has spoken to Alison Watson on this. Council has the final say. • Complaints – replies needed within 5 days. It is a process with a lot of guidance from the UK government. This would give the Board a better understanding on the complaints process. • There will be a webinar next week which is a training session for government council officers.		
12	Friends of Arbroath Abbey • Alex shared the poster to be used to promote the Declaration Day celebrations		
13	Declaration Day/Tartan Day • Kathryn Porter, US Consul General will be attending on the day • Engagement – Board to attend with Our Arbroath gazebo to focus on developing ideas for doorway painting/murals • Funding had been sought to send 34 people to Tartan Day event in Edinburgh but the cost was around £2000, which was thought not to be a feasible cost • Jill suggested alternative funding sources to support some activities		
14	Town Twinning • Two Board members to look at twinning with another town		
15	AOB • Graeme Dey retiring – there will be an automatic appointment to the Board on his replacement		

	• Jill waiting on the invoice from the Graphics company • Jill highlighted Scotland's Town Week in June this year – 13 June 2026		
16	Next Board Meeting • Next meeting will be 6pm on Monday 13 April 2026 at Seahills Packhouse. Moved to 21st April		