TOWN BOARD MEETING – 19th JANUARY 2026
6PM AT SEAHILLS PACKHOUSE, KIRKTON INDUSTRIAL ESTATE, ARBROATH

ATTENDING: Peter Stirling (hereafter PS) (Chair), Nevada Mitchell, John Steele, Brian Cargill, Alex Smith, Fiona Doran, Graeme Dey MSP (online) Jack Cruickshanks, Lois Speed, Grace Ewing (online) and Brian Cargill.

Non-Board: Jill Paterson (Angus Council – hereafter AC)

Agenda Item	Action/Decision	Action By	Progress
1	**Apologies of attendance**: Victor West, Katie Baxter, Stephen Gethins MP		
2	**Confirm Minutes from last meeting** • Approved		
3	**Actions from last meeting:** • Completed • Tendering – PS asked whether a simplified version of tendering could be employed. Where local companies are more likely to participate. Further discussion on the procurement process to had. • Jill reported that under community wealth building, local businesses can have a higher scoring within the decision-making matrix. • Review the procurement process – further discussions needed.		
4	**Outstanding Invoices** It was confirmed that there were no more invoices outstanding.		
5	**Angus Council costs 2026** Jill reported that a decision had not yet been made on this. There was to be a Working Meeting between AC and the Board and a more detailed answer would be provided by Ian Lorimer at that. Action – IL to report decision to Board.	IL	
6	**Community Centre closing date** – 16 January • AC had decided to reopen the sale of the building with a closing date of 16 Jan. • In doing so, this eliminated the Board from bidding.		

	• In order to retain the building for the community PS felt compelled to make a private offer for the building. This had the condition that if his bid was successful, it would be gifted to the Arbroath Football Community Trust. • Lois Speed reminded everyone of the need to ensure conflicts of interest in this process will need to be declared. This should also be added to all meeting minutes going forward – **Agreed** • Graeme Dey said AC should have been alive to the Board's continued and well publicised interest in acquiring the building for the community. He felt it would be helpful to approach the Chief Executive of AC to request a meeting regarding this. • Board members discussed their disappointment on the roof repair money being spent elsewhere and AC should reapply for funding to carry out the roof repair work.	GD	
7	**Recruitment of new board members and manager** • Discussion around the need for 3 new Board members who could actively help the board and represent different areas of the local community. Further consideration around criteria etc • Discussion around the need for a Board manager who could help with admin tasks and future public consultation / engagement. Could be a parttime position. Further discussion around criteria.	ALL ALL	

8	**Board member allocation to sub-groups** • PS requested that all members select an area of work / subgroup they wished to be involved in	All members	
9	**AOB** • Jack Cruickshanks asked if we could meet with ProMo and consider a gift card for the town. **Agreed** • Town App tender requires refreshed and longer-term contract gained. • PS stated that there was an update meeting on the 28th Jan at Old & Abbey, with the UKGov to discuss the ATB submission and AOB, all members welcome.	JC ALL ALL	
10	**Date of next meeting** Monday 16 Feb 2026 at 6pm at Seahills Packhouse, Kirkton Industrial Estate		