ARBROATH TOWN BOARD MEETING – 21 APRIL 2026
6PM SEAHILLS PACKHOUSE, KIRKTON INDUSTRIAL ESTATE, ARBROATH

ATTENDING: Peter Stirling, John Steele, Nevada Mitchell, Alex Smith, Fiona Doran, Brian Cargill, Arthur Pritchard, Gillian Alcorn, Richard Swan, Lois Speed

VIA TEAMS: Stephen Gethins, Victor West

Non-Board: Jill Paterson, David Spink (Treasurer) and Joyce Lawson (Minutes)

Agenda Item	Action/Decision	Action By	Progress
1	**Apologies of attendance**: Grace Ewing, Jack Cruickshanks, Katie Baxter, Elaine		
2	**Confirm minutes from last meeting:** • Agreed		
3	**Conflicts of Interest** • None		
4	**Actions from last meeting** All achieved		
5	• **Approval of proposed Regeneration Officers** • **The Board voted unanimously,13 - 0 to** appoint the two successful candidates, Fiona Marshall and Lucy Nicholl for the Regeneration Officer post. • Lauren Simpson was also subsequently approved may a 1 day per week Regeneration Officer role **10 votes to 2 against**		
6	• 2 -year Employment contracts were **subsequently changed to 1- year contracts.** • **Renumeration package for the Regeneration Officers** • The role is to be split – Fiona Marshall will be Lead Officer, working 100 hours / month on a £42,000 pa salary. Lucy Nicholl will be Deputy Officer, working 56 hours / month on a £23,333 salary. Lauren will be Support Officer, working 32 hours / month on a salary of £12,000 • The Regeneration Officers will be employed by The Board / SCIO, with funding expected to come from Capacity funding. • **Employment contracts were also subsequently approved by the board 10 votes of approval**		

7	• **Public consultation and project sub-groups** • The newly appointed Regeneration Officers will organise and manage both of these areas of responsibly and report to updates at the monthly board meetings. • Board members can also participate in public consultations and subgroups but leadership and management will rest with the Regeneration Officers.		
8	• **Update on recruitment of Council Officer** • This advert will "go live" next week, with hopefully appointing the successful candidate in June. It is planned that the role will be split 3 days Board support and 2 days Council support	JP	
9	• Town App cost/management approval • **Board voted unanimously 13 – 0** to keep the contract with Loquiva at a cost of £18,000 per annum		
10	• **MOU Approval** • **Board voted unanimously approved this 13 – 0** • Complaints procedure, it was agreed Gillian Alcorn will produce a draft for the next board meeting	GA	
11	• **Update on Mural consultation** • Engagement on Declaration Day was excellent, public shared their thoughts on post-it notes and drawings • There may be issues ahead with planning permission, road closures etc		
12+13	• **Government Information update – programme reporting** • **Jill – Government Funding update** • Expecting this year's funding shortly which will be £232,000 revenue funding and £360,000 capital funding.		
14	**AOB** • Webinars coming up – Jill will circulate dates	JP	

	• A bank account for ATB is being organised by David Spink	DS	
15	**Next Board Meeting** • Next meeting will be 6pm on Monday 12th May 2026 at Seahills Packhouse**.**		