ARBROATH TOWN BOARD MEETING – 13 JULY 2026 6PM
SEAHILLS PACKHOUSE, KIRKTON INDUSTRIAL ESTATE, ARBROATH

ATTENDING: Peter Stirling (Chair), John Steele, Nevada Mitchell, Arthur Pritchard, Richard Swan, Fiona Doran, Fiona Marshall, Alex Smith, Jack Cruickshanks, Katie Baxter and Lois Speed

Non-Board: David Spink, Ian Lorimer and Joyce Lawson (Minutes)

Guests: Lucy Nicholl and Lauren Simpson

Agenda Item	Action/Decision	Action By	Progress
1	**Apologies of attendance**: Victor West, Brian Cargill, Gillian Alcorn, Lloyd Melville and Grace Ewing		
2	**Any Conflicts of Interest:** Lois and Fiona D know some of the applicants but will take no part in the application process		
3	**Actions from last Meeting** • Some still on-going		
4	**Regeneration officers' payment/Town App Contract/Payment** • AC grant to be completed for Regeneration Officers payments. • David working with Royal Bank to open bank account, this is imminent. • Town App – Loquiva payment agreed with AC. Board need to approve. • Petty Cash – need to agree an annual amount	IL DS FM / IL	To pursue
5	**AFC Trust Community Centre purchase costs payment from funding** • Business Plan to be produced and then approved by AC. Legal costs and potentially other associated purchase costs might be funded from project funds – IL to confirm.	FM / IL	
6	**Update from Fiona Marshall** • Fiona had pulled together a report and provided the Board with copies. The report is detailed and points are: • Projects – first subgroup meetings have taken place. • 4 September – Arbroath Academy and High School to get together for the youth town board and do high street walk activity		

	• Clean up – 26 July. Litter picking etc. Health and Safety requirements needed for weeding etc • Community Centre – subgroup not met yet. • Asset transfer for community centre ongoing to AFCCT • Community Centre could also house tourism /bike hire/events. • Café could also house a teaching kitchen • Murals – Fiona M will talk to Jill about planning permission. One at the Victora Bar and vennel up to the Abbey • Old and Abbey – Fiona M has met with Kirk Session and church ministers who are happy with what the Board is proposing with regard to charities and volunteering hub with entertainment space • Proposal for Dominik Diamond regarding multi-media venue, could be great for tourism and the community. Possibility of a documentary • Once asset transfer confirmed a volunteers meeting will be held to set up charity/local group meetings • Possibly twinning with Andover in the USA, Halifax Canada and Williamsburg USA (which has the Declaration of Arbroath on display). • Applications for funding: Discussion around all applicants and more information needed from all before proceeding to agreement. • Ian indicated that there may be other AC funding which Victoria can look into. • PiT meetings – Fiona M meeting with Ian Gall. Building Warrants awaited for land next to Webster (flats) and Erskine House. Knox Church has been bought and the back section to be used as a backpackers residence. • Indoor Markets – Fiona M is taking to Morag Lindsay on this. • Looking at a possible high street building for Our Arbroath base • Town Centre sub-group. Fiona M leading on this. She will send out information on where murals are planned to go. • Campervans: Lauren spoke to 8 owners, age demographic 46 – 60 couples/families. There is a need for more bins, fresh water and a toilet block would be welcome. Feasibility study by Angus Council to be followed up – Lois.	FM/JP FM LS	To discuss planning permission Send out info on murals Feasibility study
7	**Loquiva contract to approve**		

	• Unanimous Board member approval was given.		
8	**Contract proposal/approval for Elaine Fleming** • It was proposed that Elaine would continue with media tasks until the end of the year. However further discussions with Ian and Fiona are required to consider what Regeneration Officers doing social media etc	FM/IL	To discuss contract
9	**Regeneration Fund – applications** • As discussed in Fiona's review more information is required from applicants.	FM	
10	**Vacant Shops Academy audit** • Angus Council will have some information about landlords for empty buildings, which could be utilised. • ProMo could be involved too. Ian and Fiona M to discuss separately	FM/IL	Set up call to discuss
11	**AOB** • Letter for Seapool group – Board were happy for Ian to issue this • Internal AC audit. Board members to engage with the auditor. • Lucy suggested a Business Awards Ceremony annually with various categories and was encouraged to progress this idea • Some discussion on potential changes to the agenda format, however, most felt there was no need to change the format	IL	Issue letter
	Next Board Meetings • Monday 17 August 2026 • Monday 14 September 2026		