

ARBROATH TOWN BOARD MEETING

8 JUNE 2026 - SEAHILLS PACKHOUSE, KIRKTON INDUSTRIAL ESTATE, ARBROATH AT 6PM

PRESENT: Peter Stirling (Chair), John Steele, Fiona Doran, Alex Smith, Arthur Pritchard, Lloyd Melville, Richard Swan, Fiona Marshall, Grace Ewing, Katie Baxter, Lois Speed

NON-BOARD: Ian Lorimer, Jill Paterson, Victoria, David Spink, Joyce Lawson (Minutes)

Agenda Item	Action/Decision	Action Point	Progress
1	APOLOGIES: Gillian Alcorn, Nevada Mitchell, Brian Cargill, Jack Cruickshanks, Victor West		
	CONFLICTS OF INTEREST: None		
3	ACTIONS FROM LAST MEETING: - Altar contract - ends at the end of June - Progress with grant funding - waiting for SCIO governance doc sign-off		
4	GOVERNMENT FUNDING UPDATE – JILL / PS £252,000 revenue and £360,000 capital funding received by Angus Council for year 1 projects. - We also have the current capacity funding balance of circa £400k. ATB submitted £842k year 1 funding which included some capacity funds. However, it's unlikely all of the year 1 funding will be spent this year. Any year 1 funding balance will be carried over for year 2		
5	REGENERATION OFFICERS PAYMENT/TOWN APP CONTRACT/PAYMENT - IL confirmed grant / transfer to pay Regen Officers is in place - Once SCIO bank account is open transfer can be made to pay Regen Officers - More beneficial for town App to be funded through SCIO (App agreement currently ends 24 June) - Fiona M will work with Ian on this	FM/IL FM / IL	Funds transfer to SCIO for Regen Officers Work on App funding
6	APPROVAL OF ATB GUIDANCE DOCUMENT - The only change was around the required quorum and a proposal of 50% of the total board members or 9 board members in attendance / online. This was agreed by all board members. JS to update approved, finalised document - Register to be kept for OSCR on Trustees - Fiona M to check	JS FM	
7	DELIVERING THE 2026 FUNDED PROJECTS - PRIORITIES TO DELIVER		

	• Peter shared the approved funding plan for year 1 and The Board's priority target to progress / deliver the 1st Year funding projects. All agreed it's important that the local community see good progress with these objectives. • Growing Town project – with free growing tunnels from Seahills farm for schools, there is the ability to reduce original cost budget / transfer some funds to the Regeneration Fund. Or find other related growing projects to support. • Community Centre and Old and Abbey projects will require discussions with the planning department. Fiona, perhaps with the help of Lee Fotheringham to progress initial discussions • Fiona will work with Jill to provide a revised, updated budget spend for this year. Consider the division between capital, revenue and capacity funding spend.	All / FM FM FM / JP	
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8	UPDATE FROM FIONA MARSHALL • Walks arranged for 10 and 14 June for members of the Board to walk the tour of the Community Centre, Port Kitchen and Gayfield. They will answer questions at stop-off points • A survey will be set up on the back of this with a closing date of 20 June • Another tour set up in other areas in the future • Sub-group will capture information en-route • Plan of action to be set up for sub-groups • Community Centre - roof to be looked at for solar. • By end of July- lighting, asbestos and solar panels to be investigated • Charities hub - Old and Abbey owned by the church – is progressing as an asset transfer to ATB. Fiona M will meet with the Kirk session • One-stop shop - food bank, clothing bank, community fridge. Liaise with the Court House about complementing each other • Volunteers and town ambassadors recruitment - a page on this will be on the Our Arbroath app • Encourage Youth Clubs - to include all schools - YTB to be leading on this		
9	REGENERATION FUND -PROGRESS CRITERIA/APPLICATIONS • Website alterations. Elaine is working on this as well as the ambassador page • TikTok page has been set up by Lucy and questions and answers will on this • Checklists to be set up for groups applying for money • New officers doing well - they need a group email address set up	FM	
10	UPDATE ON RECRUITMENT OF COUNCIL OFFICER • Victoria will be working this role in the interim until the internal processes can be worked through on recruitment	JP	
11	ACHIEVING A BETTER WORKING RELATIONSHIP - ATB AND AC • Both parties agreed that with the recent appointments there will be far less strain than previously. Fiona and Victoria will work closely together to achieve joint objectives. • Most board members would like further clarity on the type of spending the 3 funding categories allow Capital, Revenue and Capacity funding. Fiona / Jill to provide details • Jill asked if the Board wanted a meeting on the prospectus. Easy guide to be compiled - Fiona M will look into this. • Success Register - Angus Council has this and the Board should have this also.	FM/ JP FM FM	
12	AOB: • David will liaise with Royal Bank of Scotland to open the new		

	ATB bank account. Funds to be transferred shortly • Farmfoods - consultation exercise has taken place • Internal audit to take place (Angus Council). Ian has asked them to speak to the Board and he invited John and Joyce to attend (Minutes) • Jill to invite Fiona M to appropriate Uk Gov meetings • Jill has sent an email to the Board on future UK Gov meetings for their calendars • Lois would like a funding support letter from ATB / AC to help the Seapool access external funding. Draft letter	DS/ IL/PS JP LS / FM	
	Date and time of next meetings: 13 July 2026 -6pm – Lucy and Lauren to also attend. 17 August 2026 - 6pm		