

**ARBROATH TOWN BOARD MEETING – 24 AUGUST 2026 6.30PM**  
**SEAHILLS PACKHOUSE, KIRKTON INDUSTRIAL ESTATE, ARBROATH**

**ATTENDING:** Peter Stirling (Chair), John Steele, Fiona Doran, Fiona Marshall, Brian Cargill, Richard Swan, Lois Speed, Lara Bird

**Non-Board:** David Spink, Ian Lorimer, Jill Paterson, Victoria Gibbons and Joyce Lawson (Minutes)

**Via Teams:** Katie Baxter

| Agenda Item | Action/Decision                                                                                                                                                                                                                                                                                                                            | Action By | Progress |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|
| 1           | <b>Apologies of attendance:</b><br>Victor West, Arthur Pritchard, Alex Smith, Nevada Mitchell, Gillian Alcorn, Lloyd Melville and Grace Ewing                                                                                                                                                                                              |           |          |
| 2           | <b>Any Conflicts of Interest:</b> <ul style="list-style-type: none"> <li>To note, Brian C – grant application, Her Story.</li> </ul>                                                                                                                                                                                                       |           |          |
| 3           | <b>Actions from last Meeting</b> <ul style="list-style-type: none"> <li>Some still on-going</li> </ul>                                                                                                                                                                                                                                     |           |          |
| 4           | <b>Grant Agreements Angus Council – Petty Cash</b> <ul style="list-style-type: none"> <li>Board agreed an annual Petty Cash budget of £6000 which will be receipted.</li> <li>Further discussions with AC regarding petty cash. £1,500 per quarter proposed</li> </ul>                                                                     |           |          |
| 5           | <b>New Council Role Update</b> <ul style="list-style-type: none"> <li>Victoria is caretaker for this role ahead of interviews on 14 September. A Board member should be present on the selection panel. The Board discussed what level of authority the candidate should have.</li> </ul>                                                  |           |          |
| 6           | <b>Vacant Shop Academy and where we are with procurement process</b> <ul style="list-style-type: none"> <li>Awaiting information from AC regards town centre vacancy audit.</li> <li>AC street lighting department has more or less said no to any new lighting and refuses to meet. JP trying to arrange a meeting to discuss.</li> </ul> | JP        |          |
| 7           | <b>Marketing and Communications support update</b> <ul style="list-style-type: none"> <li>Revised quote marketing and communications (excluding social media) £3,200 .</li> <li><b>All Board voted in favour of this</b></li> </ul>                                                                                                        |           |          |

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|     | <ul style="list-style-type: none"> <li>• Social media will be done by Lucy and Lauren</li> <li>• TikTok account has been set up</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |    |                               |
| 8/9 | <p><b>Update from Fiona Marshall</b></p> <ul style="list-style-type: none"> <li>• Fiona had pulled together a report and provided the Board with copies. The report is detailed and points are:</li> <li>• High Street power-washing has been prevented from happening by further information requests from AC. Seahills farm offered to sponsor power washing.</li> <li>• There remains frustration around the relationship between the Board and Angus Council regarding the time taken to get things done and a complex procurement policy</li> <li>• Kirkcaldy, who have the same funding as Arbroath Town Board are well ahead on their plans. It was suggested that the Board speaks to other Boards to see how they are progressing. Peter and Ian to meet and discuss. Fiona M and Jill will discuss this also.</li> <li>• Fiona to send AC business cases for the Community Centre and old and Abbey church</li> <li>• Regeneration grant applications</li> <li>• Fiona reminded the Board that grant applications should remain confidential.</li> <li>• Music Festival – gaining in popularity. It was suggested a bigger grant may be more appropriate next year.</li> <li>• £2650 required for environments clean up.</li> </ul> <p><b>Board approved proposal</b></p> <ul style="list-style-type: none"> <li>• Her Story CIC - £4393 requested and all on the <b>Board approved proposal</b>.</li> <li>• £4000 for Police Scotland Youth Group require funds for uniforms, hall hire etc. <b>Board members approved.</b></li> <li>• Yard Games. There is community space at the rear of this building where neurodivergent groups meet in a safe space. £6500 sought by this group. <b>Board members approved a reduced</b> amount for chairs.</li> <li>• PIP training. Revenue funding will be available for Fiona M to attend. Opportunity for connecting with Government and other Boards</li> </ul> <p><b>Plan for Christmas Lights/market</b></p> <ul style="list-style-type: none"> <li>• Carried forward to next meeting</li> </ul> <p>AOB</p> <ul style="list-style-type: none"> <li>• Bank account now open</li> </ul> | FM | Business Case to be forwarded |

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|  | <ul style="list-style-type: none"><li>• Next meeting will be 21 September at 6pm at Seahills Packhouse</li></ul> |  |  |
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